

AGREEMENT ON STUDENT EXCHANGE
BETWEEN
FACULTY OF ENGINEERING, GRADUATE SCHOOL OF ENGINEERING,
SCHOOL OF ENGINEERING,
KYUSHU UNIVERSITY, JAPAN
AND
INDIAN INSTITUTE OF TECHNOLOGY MANDI, INDIA

This Agreement on Student Exchange (hereinafter referred to as this “Agreement”) is made and entered into December 1, 2025 (hereinafter referred to as the “Effective Date”) between National University Corporation Kyushu University (hereinafter referred to as “KYUSHU”) and Indian Institute of Technology Mandi (hereinafter referred to as “IIT Mandi”) (KYUSHU and IIT Mandi may be referred to individually as the “Party” and jointly as the “Parties”).

Objective:

This Agreement is to promote and implement the exchange of students between Graduate School of Engineering and School of Engineering, KYUSHU and IIT Mandi under the Agreement on Academic Cooperation made and entered into December 1, 2025 between the Parties (Unless otherwise or specifically defined in this Agreement, all capital wordings used herein shall have the same meaning defined and given to them in the Agreement on Academic Cooperation) (hereinafter referred to as the “Exchange Program”).

Article 1 **Definitions**

1.1 The following terms are used in this Agreement when capitalized having the following meanings:

- (i) “Exchange Student” means a student or students who have been accepted to study at the Host University for a specified period under reciprocal arrangements and terms and conditions of this Agreement.
- (ii) “Home University” means the Party at which the Exchange Student currently enrolled as a degree candidate.
- (iii) “Host University” means the Party that has agreed to receive the Exchange Student from Home University.

1.2 In the interpretation of this Agreement, the definitions of words in the singular in this Agreement shall apply to such words when used in the plural where the context so permits and vice versa.

Article 2 **Eligibility**

2.1 The Parties agree that the candidates for the Exchange Program are to be undergraduate, master’s or doctoral students registered with and pay tuition fees required by the Home University. Undergraduate students must have completed its first year of study at the Home University prior to participation in its

Exchange Program. Selected candidates must satisfy the admission requirements for non-degree visiting student status, including language proficiency requirements of the Host University.

Article 3 **Exchange Student**

3.1 The Parties agree that Exchange Student shall be selected initially by the Home University in accordance with Article 2, and the Host University shall make final admission decisions of such Exchange Student in each case.

Article 4 **Number of Exchange Student**

4.1 The Parties agree to measure and compare units of exchange for calculating the number of Exchange Student as follows: (i) one (1) Exchange Student enrolling for one (1) semester shall be considered as equivalent to one (1) unit of exchange; and (ii) one (1) Exchange Student enrolling for two (2) semesters (equivalent to one (1) academic year) shall be considered as equivalent to two (2) units of exchange.

4.2 In accordance with the Section 4.1 above, the Parties understand that each academic year, not more than five (5) Exchange Student for one (1) academic year exchange (which can be converted into ten (10) units of exchange) may be enrolled as non-degree students at the Host University. The number of Exchange Student shall be determined in balance with the number of the other Party's Exchange Student by mutual consultation in advance.

4.3 If the number of the Exchange Student between the Parties is not in balance each academic year, as calculated in accordance with the Section 4.1, the Parties will endeavour to achieve an approximate balance over the period of this Agreement.

4.4 The period of academic year and semester of each Party is indicated in the Attachment 1 of this Agreement.

Article 5 **Period of Enrollment**

5.1 The Parties agree that the period of enrollment of each Exchange Student at the Host University shall not exceed one (1) academic year, and the Exchange Student shall continue to be registered with the Home University during its period of enrollment.

Article 6 **Fees and Visa**

6.1 The Host University shall waive application, enrollment, and tuition fees for enrolling Exchange Student from the Home University.

6.2 The Parties agree that each Exchange Student shall be responsible for fees related to the following, including, but not limited to, visa application, transportation costs, travel expenses, health insurance, specialized administrative/service fees (not associated with tuition), room, meal and board expenses, books and supplies, personal and incidental expenses, and all other debts incurred during the duration of its Exchange Program.

6.3 The Parties agree that each Exchange Student shall be responsible for obtaining its own visas and

completing the required immigration formalities, and for obtaining the travel and other related documents needed to pursue its studies at the Host University.

Article 7 **Qualified Advisor**

7.1 The Host University will appoint a qualified advisor and provide an appropriate course of study for each Exchange Student from the Home University.

Article 8 **Health Insurance**

8.1 The Parties agree that all Exchange Student will be required to have adequate accident and health insurance coverage which are effective in the host country for the duration of its Exchange Program according to the requirements of the Host University. The Parties agree that payment for said health and accident insurance coverage shall be the responsibility of each Exchange Student personally.

8.2 In addition, IIT Mandi understands and agrees that each Exchange Student may be required to purchase Personal Accident Insurance for Students Pursuing Education and Research (PAS) and each Exchange Student who will stay in Japan more than three (3) months shall purchase the Japanese National Health Insurance, at its own expenses.

Article 9 **Rules and Regulations**

9.1 The Parties affirm and agree that all Exchange Student will be subject to the same rules and regulations as students at the Host University. In cases where an Exchange Student fails to observe the Host University's rules or regulations and causes damage to the Host University, the Parties shall try to settle such trouble amicably through good faith negotiation. The Host University will handle in good faith any troubles or problems occurred to the Exchange Student when requested by such Exchange Student. Such Host University may inform the Home University of the troubles or problems as soon as possible.

9.2 The Parties agree that if an Exchange Student voluntarily withdraws before the end of the course of its Exchange Program, the Exchange Student will still be considered as having completed the relevant unit of exchange for the purpose of accounting. The Parties agree that there will therefore be no replacement for such Exchange Student.

Article 10 **Language Proficiency**

10.1 The Home University ensures that each of its Exchange Student shall possess the level of language proficiency defined and requested by the Host University to complete an intended plan of study.

Article 11 **Documentation of Coursework**

11.1 The Host University will send the Exchange Student's official transcript of the credits to the Home University at the coursework completed by the Exchange Student after receiving the Exchange Student's written consent and payment in full of any outstanding charges on the Exchange Student's

account. Any academic credit earned at the Host University will be transferred back to the Home University in accordance with procedures determined by the Home University's rules.

Article 12 **Finding Adequate Housing**

12.1 The Host University will make efforts to ensure that the Exchange Student will be provided assistance in finding adequate housing on or near the campus.

Article 13 **Information of the Exchange Student**

13.1 The Home University agrees to provide appropriate information on, but not limited to, the academic performance of the Exchange Student as may be requested by the Host University.

Article 14 **General Matters**

- 14.1 In the event of any disputes arising out of this Agreement, the Parties will try to settle their differences amicably through good faith negotiation between authorized representatives of each Party.
- 14.2 Except in promoting the Exchange Program described above among its faculty and student neither Party may use the name of the other Party in any form of advertising or publicity without express written permission. Each Party shall seek permission from the other by submitting the proposed use, well in advance of any deadline, to the liaison officers designated in Section 14.9 below.
- 14.3 No modification to this Agreement will be effective unless confirmed in a written amendment signed by each Party's authorized representative.
- 14.4 Each Party will comply with its applicable local laws and regulations.
- 14.5 The obligations of the Parties under this Agreement are limited to the Exchange Students only and do not extend to spouses and/or dependents of the Exchange Student.
- 14.6 This Agreement shall commence from the Effective Date and shall be in force during the term of the Agreement on Academic Cooperation. If the Agreement on Academic Cooperation is renewed, the Parties shall negotiate the treatment of this Agreement separately. This Agreement may be terminated by six (6) months prior written notice of either Party. If this Agreement expires or is early terminated under this Agreement all existing commitments to the Exchange Student will be fulfilled such that existing Exchange Student is able to complete their course of study at the Host University and the terms of this Agreement will continue in force to the extent necessary to allow such Exchange Student to complete their period of study at the Host University.
- 14.7 Each Party undertakes to take all necessary measures required by the legislation to ensure confidentiality and protection of the Exchange Student's personal data which is exchanged under this Agreement in accordance with its national laws and regulations. At KYUSHU, regarding collection and management of the personal data can be found at <https://www.kyushu-u.ac.jp/en/website/privacypolicy>.
- 14.8 Any notice given under this Agreement shall be in writing and will be effective upon receipt evidenced by (i) confirming e-mail transmission; (ii) returning receipt of postage prepaid registered or certified

mail; or (iii) delivering confirmation by commercial overnight carrier. All communications will be sent the address set forth below or to such other address designated by the Party by written notice to the other:

To: KYUSHU

Academic Promotion Section, Scientific Research Support office,
Administrative Office of Engineering, Information Science and Electrical Engineering and Integrated
Frontier Sciences, Kyushu University

744 Motoooka, Nishi-ku, Fukuoka, 819-0395, JAPAN

Tel: 81-92-802-2710

Fax: 81-92-802-2406

Email: koegsuisin@jimu.kyushu-u.ac.jp

To: IIT Mandi

International Relations Division

Indian Institute of Technology Mandi

Kamand Campus, Distt.Mandi-175075,

Himachal Pradesh, India

Tel: +91-1905-267818

Fax:

Email: oir@iitmandi.ac.in

[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]

IN WITNESS WHEREOF, the undersigned, the authorized representatives of the Parties have signed this Agreement written in the English language in duplicate, equally authentic.

For and on behalf of:

KYUSHU

Date: 2026 Feb. 3



YAMAMOTO Motofu,
Dean,
Graduate School of Engineering,
School of Engineering,
Kyushu University

For and on behalf of:

IIT Mandi

Date: 12/2/26

 **Director**

Prof. Laxmidhar Behera, **IIT Mandi (H.P.)**
Director **Pin-175005**
Indian Institute of Technology Mandi

Attachment 1 The Period of Academic Year and Semesters

	Academic Year	Semesters
KYUSHU	April to March of the next year	1) April to September 2) October to March of the next year
	October to September of the next year	1) October to March of the next year 2) April to September
IIT Mandi	August to May of the next year	1) August to December 2) January to May
	January to December of the same year	1) January to May 2) August to December